

California Department of Forestry and Fire Protection
TRENCH RESCUE CHECKLIST (7000)
 (October 2002)

PLACE A CHECK IN THE APPROPRIATE BOX AS NECESSARY

GENERAL INFORMATION				
DATE:		START TIME:		INCIDENT #
LOCATION:				
A. NAME OF COMPANY:			PERSON IN CHARGE/SITE CONTACT:	
PHONE:		CONTRACTORS LICENSE #		
ADDRESS:				
CITY, STATE:				
TYPE OF COLLAPSE				
SPOIL SLIDE <input type="checkbox"/>		WALL SHEAR <input type="checkbox"/>		SHORING FAILURE <input type="checkbox"/> OTHER <input type="checkbox"/>
ATMOSPHERIC HAZARD: YES NO		IF YES, GAS MONITOR READINGS: OXYGEN LEL CO TOXIC		
IS THIS A CONFINED SPACE INCIDENT? YES NO			IF YES, ADVISE ECC TIME:	
NOTES:				
PROTECTION IN PLACE				
SLOPING <input type="checkbox"/>	SLOPING AND BENCHING <input type="checkbox"/>		SHORING <input type="checkbox"/>	TRENCH BOX <input type="checkbox"/> NONE <input type="checkbox"/>
LADDERS <input type="checkbox"/>	HOW DEEP?		# OF VICTIMS	UTILITIES <input type="checkbox"/>
PRE-ENTRY CHECKLIST				
<input type="checkbox"/> 1. SHUT DOWN ALL EQUIPMENT			<input type="checkbox"/> 7. RESCUE OR BODY RECOVERY	
<input type="checkbox"/> 2. REQUEST LAW ENFORCEMENT			<input type="checkbox"/> 8. RESOURCES NEEDED	
<input type="checkbox"/> 3. EVACUATE ALL WORKERS			<input type="checkbox"/> 9. PROPER PPE FOR ALL RESCUERS	
<input type="checkbox"/> 4. NO VEHICLES WITHIN 100 FEET			<input type="checkbox"/> 10. SHORING MATERIALS	
<input type="checkbox"/> 5. ALL NON-ESSENTIAL PERSONNEL BACK 50 FEET			<input type="checkbox"/> 11. SMALL SHOVELS AND BUCKETS	
<input type="checkbox"/> 6. TRENCH EDGE-LIP PROTECTION			<input type="checkbox"/> 12. 2 IN/ 2 OUT RULE APPLIES	
SOIL TYPE				
TYPE A: HARD STABLE ROCK <input type="checkbox"/>		TYPE B: COHESIVE SOIL <input type="checkbox"/>		TYPE C: LOOSE SOIL <input type="checkbox"/>
EMPLOYEE PROTECTION				
SHEETING <input type="checkbox"/>		UPRIGHTS 2"X 8" MIN. <input type="checkbox"/>		TRENCH PANELS <input type="checkbox"/>
SHORING: LUMBER <input type="checkbox"/>		SPEED SHORES <input type="checkbox"/>		SCREW JACKS <input type="checkbox"/> AIR STRUTS <input type="checkbox"/>
LADDERS EVERY 25 FEET <input type="checkbox"/>		TRENCH EDGE <input type="checkbox"/>		UTILITIES SECURED <input type="checkbox"/> BLOWER <input type="checkbox"/>
PPE SUPPLIED <input type="checkbox"/>		HARNESSES <input type="checkbox"/> AIR SYSTEM <input type="checkbox"/>		SAFETY LINES <input type="checkbox"/> TOOLS <input type="checkbox"/>

ENTRY CHECKLIST	
<input type="checkbox"/> 1. SHORE FROM TOP DOWN	<input type="checkbox"/> 7. UNCOVER ENTIRE BODY BEFORE REMOVAL
<input type="checkbox"/> 2. SHEET OR UPRIGHT ENTIRE WORK AREA	<input type="checkbox"/> 8. WATCH FOR SIGNS OF SECONDARY COLLAPSE
<input type="checkbox"/> 3. SHEETING MUST BE WITHIN 2 FEET OF BOTTOM	<input type="checkbox"/> 9. ROTATE RESCUERS EVERY 15 TO 20 MINUTES
<input type="checkbox"/> 4. SHORE EVERY 4 FEET	<input type="checkbox"/> 10. WATCH OUT FOR LARGE ROCKS ON WALLS
<input type="checkbox"/> 5. LOCATE VICTIM, DIG EASY W/SMALL TOOLS	<input type="checkbox"/> 11. EXIT ON LADDERS, NOT SHORING
<input type="checkbox"/> 6. UNCOVER HEAD AND CHEST FIRST	<input type="checkbox"/> 12. IF VICTIM ALIVE, FLUIDS, SHADE, WARMTH AS NEEDED
POST INCIDENT CHECKLIST	
<input type="checkbox"/> 1. REHAB CREWS	
<input type="checkbox"/> 2. CRITIQUE INCIDENT	
<input type="checkbox"/> 3. REMOVE FIRE DEPT. SHORING WITH EXTREME CAUTION (WITH CAL-OSHA APPROVAL)	
<input type="checkbox"/> 4. FLAG OFF AND SECURE AREA	
<input type="checkbox"/> 5. CONSIDER CRITICAL INCIDENT STRESS DEBRIEFING	
<input type="checkbox"/> 6. OBTAIN FC-33'S FROM ALL UNITS	
<input type="checkbox"/> 7. RELEASE ALL UNITS TO ECC	
<input type="checkbox"/> 8. PREPARE RCO 9.1 AND HAVE ECC NOTIFY CAL-OSHA	
<input type="checkbox"/> 9. INCIDENT COMMANDER WILL PREPARE A SUMMARY OF SITUATION FOUND UPON ARRIVAL AND ACTION TAKEN. I/C WILL FORWARD ALL DOCUMENTATION TO THE DEPARTMENT SAFETY OFFICER. (WITHIN 24 HOURS)	
ICS POSTIONS	
B. INCIDENT COMMANDER:	
OPERATIONS OFFICER:	
SAFETY OFFICER:	
ENTRANTS:(DOCUMENT ENTRY/EXIT TIMES)	
BACK-UP ENTRANTS:	
ASSIGNED EQUIPMENT:	
NOTES:	